



Howland Township Fire Department

169 Niles Cortland Road N.E. Warren, Ohio 44484

Phone 330-856-5022 FAX 330-609-9977

Business Self-Inspection Guideline

Exterior Inspection

The address is placed in a position on the building that is plainly visible from the street	Yes	No	
Combustibles and dumpsters are stored at least 10' from the exterior of building	Yes	No	
The gas meter and piping is protected from possible damage	Yes	No	
Does your business utilize the Knox Box entry program, and if so are the keys up to date?	Yes	No	

Interior Inspection / General

If using a portable heater, is it equipped with tip over and high temperature switches?	Yes	No	
Combustible materials have a 36" clearance from any heat producing appliance	Yes	No	
Compressed gas cylinders are adequately secured and labeled with the contents	Yes	No	
Oily rags and similar materials are kept in a metal-lined container equipped with tight fitting lids	Yes	No	
Is the building free from excess trash or debris?	Yes	No	
Penetrations or breaches are absent from the floors and ceilings?	Yes	No	

Interior Inspection / Electrical

Are all power strips plugged directly into the wall receptacle?	Yes	No	
All electrical switches and receptacles have cover plates	Yes	No	
The electrical panel is not obstructed and has a minimum of 30" clearance	Yes	No	
The Circuit breaker and/or fuses are properly labeled in the electrical control panel box	Yes	No	
All electrical wiring is covered to prevent accidental shock	Yes	No	

Interior / Exits

Exit lights and emergency lighting are in place, illuminated, and function properly	Yes	No	
Exits are free from any obstructions, and are not locked during normal business hours	Yes	No	
Aisles are free from any obstructions that could minimize egress	Yes	No	

Interior / Fire Protection Equipment

Does your business have a working smoke detector?	Yes	No	
Are your fire extinguishers mounted?	Yes	No	
Extinguishers are serviced, inspected and tagged annually by a fire protection service	Yes	No	
Fire Alarm System is serviced, inspected and tagged annually by a fire protection service	Yes	No	
Fire Extinguishing System (Sprinklers, hoods, computer room) are inspected and tagged as required by a fire protection service.	Yes	No	