

Howland Fire Department Trumbull County, Warren Ohio



NOTICE OF JOB ANNOUNCEMENT

Job Position: Full-Time Professional Firefighter / Paramedic

Application Location: Can be found at www.howlandtownship.org

For an electronic copy, please email:

NCiferno@HowlandTownship.org

Hours of Availability: Monday – Friday 8:00 am – 3:30 pm

Application Deadline: Friday, June 12, 2026 @ 3:30 PM

Completed applications w/ attachments are to be returned by appointment only:

Howland Township Fire Department – NCiferno@HowlandTownship.org
169 Niles Cortland Rd. NE - Warren, Ohio 44484 330-856-5022 ext. 1097

Applications received beyond the deadline will NOT be accepted.

Applicants must meet the following minimum qualifications at the time of application.

1. Possess an Ohio Firefighter Level II Certification.
2. Possess an Ohio Certification as an EMT-Paramedic or is currently enrolled in a Paramedic school.
3. Be a US Citizen.
4. Be a minimum of 18 years of age.
5. Be a high school graduate and possess a diploma or GED.
6. Possess a valid Ohio Driver's License.
7. Vision correctable to 20/20.
8. No felony convictions.
9. Acknowledgement will be given to those candidates that have a minimum of one (1) year of consecutive service in good standing with the Howland Township Fire Department.
10. Must successfully pass and/or provide the following:
 - A. Candidates will complete an oral interview by a peer review board.
 - B. Candidates are subject to a detailed background check that may include but is not limited to, work history and police report activity.
 - C. Candidates will be responsible for submitting a copy of the Bureau of Criminal Investigation and Identification (BCII) and Federal background check with fingerprints and a print-out of the results paid for by the candidate. **(By date of appointment)**
 - D. Prior background checks will be allowed if they have been completed within the previous 90-day period from time of application deadline.
 - E. Candidates shall provide a certificate copy of a physical abilities test from Cuyahoga Community College and Auburn Career Center. The physical abilities test must be completed in **4 minutes 30 seconds (4:30)** or less, and must have been completed within the past 12 months and must be provided by date of appointment to the Howland Fire Department. The candidate shall be responsible for the cost of the test.

Howland Fire Department

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Further information and instructions will accompany the application packet.

Candidate Application Packet Instructions

The following items are to be included when returning your completed application.

1. Include a color photograph of yourself with the application.
2. Include a photocopy of your valid Ohio Driver's License with the application.
3. Include a photocopy of your high school diploma or GED equivalent.
4. Include a photocopy of your current State of Ohio EMS Certification.
5. Include a photocopy of your current State of Ohio Level II Firefighter Certification.
6. Include a photocopy of your current CPR (BLS) certification, compliant with the State of Ohio EMS Certification.
7. Include a copy of your current Advanced Cardiac Life Support (ACLS) certification if applicable.
8. Include a certificate copy of your current Haz-Mat Operations and/or Technician Level.
9. Include a certificate copy of your ICS 100 and 200 completions.
10. Include a certificate copy of your ICS 700 and 800 completions.
11. Provide a copy of the Bureau of Criminal Investigation and Identification (BCII) and Federal background check with fingerprints and print-out of results. (You may provide a copy of your receipt until you receive your results – it must be within the previous 90 days from the application deadline.)

Additional Comments:

If you have previously submitted an application within the prior 6 months of this posting; please provide in person updated information, training, education and/or background updates prior to deadline. If you have no updates; please provide a letter stating as such to accompany your application for reference by the review board. Howland Township reserves the right to work within the guidelines of the current State of Emergency to select a candidate that meets its needs. Each candidate will be evaluated individually against its culture and in its best interest and made an offering of provisional employment.

Eligible candidates shall be notified of interview times.

Successful candidates will be required to complete and pass an OP&F pension physical, drug screen, polygraph/voice analysis, and psychological testing prior to employment.

*****Lateral transfers will be accepted for candidates who have had (1) one-year prior full-time experience as a career firefighter/paramedic. This announcement does not include all of the lateral transfer language, please contact Howland Fire for additional documentation.*****

HOWLAND TOWNSHIP BOARD OF TRUSTEES is an EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER. Consideration was given in the development of this form to your right to individual privacy and equal opportunity. The information requested is needed to help the Township assess your experience, abilities, and qualifications and to enable us to contact you. No other use will be made of this information without your permission. The Township may refuse employment consideration if the application and/or any portion of the submitted documentation are not filled out completely and accurately.