

MINUTES OF THE HOWLAND TOWNSHIP BOARD OF TRUSTEES

The Howland Township Board of Trustees held their regular meeting on September 9, 2026, at 6:00 pm at the Howland Township Government Building, 205 Niles Cortland Rd. NE, Warren, OH 44484.

PLEDGE OF ALLEGIANCE –

Roll Call:	Matthew Vansuch – Present
	Dr. James LaPolla – Absent
	Frank Dillon – Present

A motion was made by Matthew Vansuch and seconded by Frank Dillon to excuse Dr. James LaPolla from attending for personal reasons.

Roll Call:	Matthew Vansuch	-yea
	Frank Dillon	-yea

A motion was made by Matthew Vansuch and seconded by Frank Dillon to suspend the reading of the September 8, 2026, special meeting and accept it as written.

Roll Call:	Matthew Vansuch	-yea
	Frank Dillon	-yea

A motion was made by Matthew Vansuch and seconded by Frank Dillon to authorize Fiscal Officer Thomas Krispinsky to pay all outstanding invoices incurred and approve all warrants issued.

Roll Call:	Matthew Vansuch	-yea
	Frank Dillon	-yea

A motion was made by Matthew Vansuch and seconded by Frank Dillon to vote on Resolution **2026-108:**

Approve to re-appoint Trustee Dr. James LaPolla as the Howland Township representative to the Trumbull County Combined Water District Advisory Panel.

Roll Call:	Matthew Vansuch	-yea
	Frank Dillon	-yea

A motion was made by Matthew Vansuch and seconded by Frank Dillon to vote on Resolution **2026-109:**

Accept the Amounts and Rates as determined by the Budget Commission, authorizing the Necessary Tax Levies, and certifying them to the County Auditor for the fiscal year commencing January 1, 2027 (resolution attached in its entirety).

Roll Call:	Matthew Vansuch	-yea
	Frank Dillon	-yea

A motion was made by Matthew Vansuch and seconded by Frank Dillon to vote on Resolution **2026-110**:

WHEREAS, the following list of properties have been identified during the month of September 2026, in violation of the Howland Township Resolution 2003-58 (Abatement, Control or Removal of Vegetation, Garbage, Refuse, or Other Debris, and Howland Township Resolution 2002-93 (Establish Fines), where the yards have not been Maintained.

WHEREAS, Howland Township has identified the said properties that the condition of high grass and/or garbage, refuse or debris poses a safety and health threat to the neighborhood. The unsightly appearance of the properties is detrimental to the aesthetic value of the neighborhood and would cause a depreciation of property values and

WHEREAS the Zoning Office has contacted the property owner, and the condition of vegetation, garbage, refuse, or other debris has yet to be abated.

WHEREAS, at least seven days before providing for the abatement, control, or removal of any vegetation, garbage, refuse, or other debris, the board of township trustees shall notify the owner of the land and any holders of liens of record upon the land that the owner is ordered to abate, control, or remove the vegetation, garbage, refuse, or other debris, the owner's maintenance of which has been determined by the board to be a nuisance.

WHEREAS, if that vegetation, garbage, refuse, or other debris is not abated, controlled, or removed, or if provision for its abatement, control, or removal is not made, within seven days, the board in performing that task shall be entered upon the tax duplicate and become a lien upon the land from the date of entry.

NOW, THEREFORE, BE IT RESOLVED that Howland Township declares and finds the following properties to be a nuisance.

<u>Parcel</u>	<u>Address</u>
28-217700	8376 Anderson Ave.
28-407400	1481 Duffus Rd.
28-900678	8067 Raglan Ext.
28-226801	2790 Valacamp Ave.
28-376975	9124 Singing Hills Dr.

Roll Call:	Matthew Vansuch	-yea
	Frank Dillon	-yea

A motion was made by Matthew Vansuch and seconded by Frank Dillon to vote on Resolution **2026-111**:

Per the recommendation of Administrator James Pantalone and Planning Director, Kim Mascarella, approve a stormwater drainage facilities inspection and maintenance agreement between Howland Township and Kimberly Clark Corporation located on parcel numbers 39-543700, 39-569360, 43-316888, and 28-903738, and pursuant to the Warren Howland Warren JEDD Agreement.

Roll Call:	Matthew Vansuch	-yea
	Frank Dillon	-yea

A motion was made by Matthew Vansuch and seconded by Frank Dillon to vote on Resolution **2026-112:**

Per the recommendation of Administrator James Pantalone and Planning Director Kim Mascarella and upon receiving the Howland Zoning Commission's recommendation regarding Zoning Commission Case No. 26-C-04, a proposed text amendment to Howland Zoning Resolution Section 5.4(E)(6), Temporary Uses in the Business District, concerning the regulation of mobile food units, food trailers, and food trucks, the Howland Township Trustees must set a date and time for a public hearing on the proposed text amendment which will be October 7, 2026 at 6:00 p.m..

Roll Call:	Matthew Vansuch	-yea
	Frank Dillon	-yea

A motion was made by Matthew Vansuch and seconded by Frank Dillon to vote on Resolution **2026-113:**

Per the recommendation of Administrator James Pantalone and Zoning Administrator Dan Morgan, approve a resolution declaring structure(s) located at 3007 Niles Road, (Parcel ID 28-035990) a public nuisance, authorizing demolition through the Trumbull County Land Reutilization Corporation, with funding from the Ohio Department of Development, Building Demolition, and Site Revitalization Program, and committing the required 25% local match.

Roll Call:	Matthew Vansuch	-yea
	Frank Dillon	-yea

A motion was made by Matthew Vansuch and seconded by Frank Dillon to vote on Resolution **2026-114:**

Per the recommendation of Administrator James Pantalone and Police Chief Nick Roberts, approve the purchase of a New Reports Management System with Sundance Systems, Inc. for \$18,460.00.

Roll Call:	Matthew Vansuch	-yea
	Frank Dillon	-yea

A motion was made by Matthew Vansuch and seconded by Frank Dillon to vote on Resolution **2026-115:**

Per the recommendation of Administrator James Pantalone and Police Chief Nick Roberts, approve to apply for the Ohio Office of Criminal Justice Services (OCJS) Body-Worn Camera Grant with no Township match.

Roll Call:	Matthew Vansuch	-yea
	Frank Dillon	-yea

A motion was made by Matthew Vansuch and seconded by Frank Dillon to vote on Resolution **2026-116**:

Per the recommendation of Administrator James Pantalone and Fire Chief Ray Pace, accept the resignation of part-time Firefighter/Medic Sloan Myers effective September 1, 2026, for personal reasons.

Roll Call:	Matthew Vansuch	-yea
	Frank Dillon	-yea

Department Head Comments:

Fire Chief Ray Pace: We had a total of 383 runs in August, including 40 Fire, 290 EMS, 13 Rescue, and 40 miscellaneous calls. Our total for the year is 2,827, which is about the same as last year's. I want to let the residents know that we will be having our Annual Safety Day at Home Depot on Saturday, October 3, from 9:00 am to 1:00 pm.

Police Chief Nick Roberts: Our call volume for August was 742. The breakdown is 130 Traffic Stops, 28 Traffic Citations, 61 Written Warnings, 115 Incident Reports, 37 Crashes, 30 Complaints, 30 Arrests, 1 OD, and 17 Towed Vehicles.

Administrator James Pantalone: This coming Friday, we will have a September 11 25th Anniversary Remembrance Ceremony at 8:30 am at the Richard E. Orwig Park. This year's Christmas Tree lighting will be on Sunday, December 6, 2026, from 4:30 pm to 6:00 pm.

Public Works Director David McCann: Our department has been busy with cleaning up after all the storms we had these past few weeks. Our annual contract paving will start at the end of the month or the beginning of October. Trustee Matt Vansuch asked that the contractors contact Howland Schools regarding transportation concerns and to post on the Township's website and app. I would like to inform the residents about the traffic jams they are causing at bus stops in the township when dropping off or picking up children. Our annual Limb and Branch pick-up program will start on the Eastside on October 26 and on the Westside on November 9.

Zoning Director Dan Morgan: This Saturday, September 12, we will have our E-waste drop-off at the Scope Center from 10:00 am to 1:00 pm. During August, we issued 48 permits, and we still have 78 open property maintenance cases.

Trustee Matthew Vansuch: I would like the residents to know that the Township's Trick-or-Treating will be on Saturday, October 31, from 6:00 pm to 8:00 pm.

Comments from the Public:

Barb Wright, a Howland resident, had a question about the open ditch by her house and the neighbor's property on Squires Lane, and whether it could be filled in. Administrator James Pantalone told her that he would check with the County, since this is a county road, and that they would be in the Township soon to address their roadways.

William Robinson, a Howland resident, had a question about the traffic jam by the 7Brew coffee building. The police chief told him that there is only so much his department can do about the traffic problem at this business. Trustee Matt Vansuch told him that maybe the Zoning Board can do something about this problem.

Ed Palumbo, a Howland resident, asked about the traffic problem with residents trying to turn Left at Rt 46 and Market Street. Police Chief Nick Roberts told him that the department is trying to patrol this area and has issued tickets to some drivers.

A motion was made by Matthew Vansuch and seconded by Frank Dillon to adjourn the regular meeting at 6:41 PM.

Roll Call: Matthew Vansuch -yea
Frank Dillon -yea

Approved by: Thomas Krispinsky Dated: 9/16/26
Thomas Krispinsky, Fiscal Officer

Approved by: Frank Dillon Dated: 9/22/2026
Frank Dillon, Chair